

CIS 148: Post-Advanced Microcomputer Applications

This course builds on concepts associated with various microcomputer applications with emphasis on advanced features commonly found in software applications. Advanced features of word processing, spreadsheets, database, and presentation packages are introduced. Features such as macros, Visual Basic Applications, and online features are included in the content of the course. Upon completion, the student will be able to apply the advanced features of selected software to the workplace. This course will help prepare students for the MOS certification.

Credits: 3

Lab Hours: 0

Lecture Hours: 3

Prerequisites:

CIS 147